

# Tyler Junior College

## CATALOGUE



Announcements for  
1937-38

TYLER, TEXAS

1937-38



# Tyler Junior College

## CATALOGUE

1936-37



Announcements for

1937-38

Published by  
Tyler Junior College  
Tyler, Texas

## TABLE OF CONTENTS

---

College Calendar .....	3
Officers of Administration.....	4
Faculty .....	5
Committees .....	7
General Information .....	9
Regulations of Board of Education.....	11
Student Life .....	13
Requirements for Admission.....	15
Requirements for Graduation .....	17
Requirements for Teachers' Certificates.....	17
Regulations Concerning Grades.....	18
Suggested Courses of Study.....	20
Statement of Courses.....	21
Graduating Classes .....	34

## College Calendar 1936-1937

---

Friday and Saturday, Sept. 10-11.....Entrance Examination  
Friday and Saturday, Sept. 10-11.....Registration  
Monday, September 13.....Classes Begin  
Thursday, Nov. 25-27.....Thanksgiving Holidays  
Friday, December 17.....Christmas Holidays Begin  
Monday, December 27.....Classes Resumed  
Monday to Wednesday, January 17-19.....  
Examinations for First Semester  
Friday and Saturday, January 21-22.....  
Registration for Second Semester  
Monday, January 24.....Classes Begin  
Friday to Wednesday, May 20-25.....  
Examinations for Second Semester  
Thursday, May 26.....Commencement

This calendar is subject to change  
by the Board of Education

---

### COLLEGE SESSIONS

---

The **long session** consists of two semesters of eighteen weeks each.

The **summer session** will be held from May to August for the equivalent of nine weeks. The standard of work in the summer session is the same as that in the long session.



## BOARD OF EDUCATION

---

T. B. Ramey, Jr.-----President  
R. W. Fair-----Vice-President  
Gordon Simpson-----Vice-President  
Lois Fitzgerald Whiteman-----Secretary

J. H. Barron

B. T. Walters

P. C. Pinkerton, Jr.

Horace H. Clarkston

---

## OFFICERS OF ADMINISTRATION

---

J. M. Hodges-----President  
H. E. Jenkins-----Dean  
Lucia Douglas-----Registrar  
Mary Virginia Henderson-----Dean of Women  
Ina Roberts-----Librarian

## OFFICERS AND FACULTY

---

- J. M. Hodges-----President  
M.A., University of Missouri; eleven years in Tyler Junior College.
- H. E. Jenkins-----Dean  
M.A., University of Missouri; three years in Tyler Junior College.
- Allene Brandenburg-----English  
M. A., Peabody College; eleven years in Tyler Junior College.
- Alice Douglas-----Clothing  
M.A., Columbia University; eleven years in Tyler Junior College.
- Lucia Douglas-----Registrar  
M.A., University of Texas; four years in Tyler Junior College.
- Geo. A. Foltz-----Athletics  
B.S., University of Illinois; four years in Tyler Junior College.
- Adele Henderson-----History  
M.A., University of Texas; six years in Tyler Junior College.
- J. C. Henderson-----Biology and Chemistry  
B.A., Rice Institute (Requirements nearly completed for Ph. D. Degree, University of California); six years in Tyler Junior College.
- Mary Virginia Henderson-----History and Economics  
M.A., University of Texas; eleven years in Tyler Junior College.
- Mildred Howell-----French and Spanish  
M. A., University of Missouri; eleven years in Tyler Junior College.
- Georgia Cooper Jones-----Government  
M.A., University of Texas; eight years in Tyler Junior College.

- E. A. Lawver-----Engineering-Drawing  
M.S., Colorado State College; nine years in Tyler Junior College.
- Harry E. Parshall-----Music  
B.M., Eastman School of Music; M.M., Louisiana State University; one year in Tyler Junior College.
- J. A. Poston -----Mathematics  
B.S., Sam Houston State Teachers College; five years in Tyler Junior College.
- Ina Roberts-----Librarian  
B.A., University of Texas; B.S. in Library Science, Geo. Peabody College; ten years in Tyler Junior College.
- Pearl Robertson-----Education and Psychology  
M.A., University of Texas; ten years in Tyler Junior College.
- Ruth Rucker-----Public Speaking  
M.A., Northwestern University; one year in Tyler Junior College.
- Elsie Smothers-----Art  
M.A., Colorado State College of Education; one year in Tyler Junior College.
- R. F. Smothers-----Commerce  
M.A., Colorado State College of Education; one year in Tyler Junior College.
- Mildred B. Stringer-----Physical Education and Health  
B.S., East Texas State Teachers College; two years in Tyler Junior College.
- Mary D. Walker-----Foods  
M.A. Columbia University; nine years in Tyler Junior College.
- Mabel Williams-----Physics  
M.A., University of Texas; one year in Tyler Junior College.



## FACULTY COMMITTEES

---

The President and the Dean of the College are ex-officio members of all standing committees.

### ENTRANCE REQUIREMENTS AND EXAMINATIONS

Miss Lucia Douglas, Chairman

Mr. J. A. Poston

### LECTURES AND PUBLIC PROGRAMS

Miss Ina Roberts, Chairman

Miss Alice Douglas

Mr. R. F. Smothers

Miss Ruth Rucker

Miss Mary Walker

### REGISTRATION

Miss Adele Henderson, Chairman

Mrs. Pearl Robertson

Mr. J. C. Henderson

Miss Mildred Howell

Miss Allene Brandenburg

Mr. J. A. Poston

Mr. R. F. Smothers

Mr. E. A. Lawver

Mrs. G. C. Jones

Miss Mary Henderson

Miss Lucia Douglas

### COLLEGE ASSEMBLY

Miss Lucia Douglas, Chairman

Mrs. Elsie Smothers

Miss Mildred Howell

Mr. J. A. Poston

Miss Allene Brandenburg

Miss Ruth Rucker

### CATALOGUE

Mr. H. E. Jenkins, Chairman

Miss Allene Brandenburg

Mr. J. C. Henderson

Miss Lucia Douglas

### EXHIBIT

Miss Mildred Howell, Chairman

Mr. E. A. Lawver

Mr. J. C. Henderson

Mrs. Elsie Smothers

Miss Mabel Williams

Mr. Harry E. Parshall

Miss Alice Douglas

## ACTIVITIES AND HEALTH FOR MEN

Mr. Geo. A. Foltz, Chairman

Mr. E. A. Lawver

Mr. J. C. Henderson

Mr. H. E. Jenkins

Mr. J. A. Poston

Mr. R. F. Smothers

## GRADUATION

Mrs. Pearl Robertson, Chairman

Miss Lucia Douglas

Mrs. Georgia Cooper Jones

Mr. Harry E. Parshall

## SOCIAL

Miss Mary Henderson, Chairman

Miss Mildred Howell

Miss Adele Henderson

Mrs. Harold Stringer

## SCHOLARSHIPS AND AWARDS

Miss Lucia Douglas, Chairman

Miss Mildred Howell

Miss Mary Henderson

Mr. J. A. Poston

Mrs. Georgia Cooper Jones

Mr. R. F. Smothers

## PUBLICITY

Miss Ina Roberts, Chairman

Miss Adele Henderson

Miss Mary Henderson

Miss Mildred Howell

Miss Allene Brandenburg

## GENERAL INFORMATION

---

### History of Tyler Junior College

The Tyler Junior College was organized in 1926, through the efforts of many of Tyler's leading citizens.

The average enrollment of the College for the past eleven years exceeds one hundred fifty students per year. If this number of students had attended a State school, it would have cost them and the State at least \$150,000.00 a year, or a total of \$1,650,000.00 for the eleven years. The cost of instruction of the same number of students in the Tyler Junior College has been approximately \$300,000.00, a saving of over \$1,350,000.00. Not only has the College saved the community thousands of dollars, but the institution has made it possible for hundreds of young men and women to attend college who otherwise could not have done so.

### Standing of the College

The Tyler Junior College is a member of the Association of Colleges and Secondary Schools for the Southern States; the Texas Association of Colleges; the American Association of Junior Colleges; the Texas Association of Junior Colleges.

Membership in these associations insures the acceptance of work done in Tyler Junior College by the best universities in the United States.

### Transfer to other Institutions

While credit from Tyler Junior College is accepted by the leading senior colleges and universities, **a student should secure the catalogue** of the institution to which he intends to transfer later and **plan his course** to meet the special requirements of that institution.

Unless this is done, the student may not take the correct subjects for the course he intends to follow in the senior college, since senior colleges differ in their curricula.



## **Purpose of the College**

The course of study is intended to meet the needs of students who expect to take four years of college work, those who expect to enter professional schools, and those who will enter their life's work after completing two years in college. The ultimate aim is to prepare for good citizenship. The curriculum includes standard college courses in English, history, economics, government, mathematics, chemistry, biology, physics, public speaking, home economics, Spanish, French, education, engineering, drawing, music, and commercial work.

## **Library**

The library is housed in a well-equipped reading room with a seating capacity of one hundred fifty students. More than 5,000 books directly related to the work done in the college are on the shelves; the best standard magazines and periodicals are provided for student use. College students also have access to the High School Library of over 6,000 volumes and the Carnegie Public Library which has approximately 18,000 volumes.

## **Student Loan Funds**

A number of students have been able to attend college because of financial assistance received from various student loan funds of the city and from individuals.

Loan funds include those of the First Literary Club, the Cultu Mea Club, the New Era Club, the American Association of University Women, and a loan fund established in memory of Mrs. Birdie Robertson Johnson.

**The Mattie L. Jones Scholarship and Loan Funds** have been established by the Board of Education and Members of the Teaching Staff in honor of Miss Mattie L. Jones and in recognition of the long and distinguished service which she has rendered the Tyler Public Schools and the Tyler Junior College.

The Board of Education has granted two full scholarships, covering tuition for a period of one year, to be awarded by the Committee on Scholarships and Awards to two students annually. Teachers and employees of the Tyler Public Schools and the Junior College have established the Mattie L. Jones Loan Fund from which additional aid will be rendered students as a tribute to Miss Jones.

## REGULATIONS OF BOARD OF EDUCATION

---

It is the policy of the Board of Education to allow students of the Junior College as much freedom as each individual can direct profitably; however, for the welfare of the entire group, the Board feels that certain regulations are necessary.

### Classification of Students

Students are classified as regular and special. Regular students are those taking at least twelve semester hours of work. Special students are those taking fewer than twelve hours.

### Student Load

A regular student should take five courses, which constitute a full schedule. Less than a full schedule leads to careless habits of study. A student will not be permitted to pursue fewer than four courses without special permission from the Registrar.

### Tuition and Fees

The Tyler Junior College is partially dependent for its support upon the tuition charged. The tuition charge is one hundred twenty-five dollars a year, one-half to be paid at the beginning of each semester. Monthly payments may be arranged by paying a carrying charge of three dollars for each semester. An initial payment of at least one-fourth of the semester's tuition must be made at the time of registration.

There is an activity fee of two dollars and fifty cents per semester for all students who take four or more subjects, one dollar and fifty cents for those taking three subjects, one dollar for those taking two subjects, and fifty cents for those taking one subject. This fee enables the students to attend all Junior College athletic contests, social affairs, dramatic productions and literary events without further fee for admission. Funds derived from this fee are also used to defray expenses to inter-collegiate meets.

The highest honor graduate of any affiliated high school will be given a scholarship of one hundred dollars to be applied on his tuition. This scholarship must be used within one year from the date of graduation.



A laboratory fee of two dollars and fifty cents per semester will be charged for each science course taken.

A fee of one dollar per semester will be charged all who take art and shorthand. A fee of \$4.00 per semester is charged for typewriting.

Students graduating will pay an additional fee of one dollar for a diploma.

Tuition and fees are non-returnable except by special action of the Board of Education.

### **Attendance**

Since regular class attendance is fundamental for the success of the student, the Board of Education insists that he report promptly and regularly to all classes. Since it is apparent that a student may for a just cause have to be absent from classes, it is agreed that he may be absent from class three times during a semester without assessed penalty. For the first three absences each instructor shall determine for himself whether or not such absences are justifiable. If justifiable, the instructor may permit make-up work, according to his judgment.

For all absences above three, the instructor shall not admit the student to class except upon a permit issued by the Registrar after a careful investigation as to the cause of absence. If the reason for absence is not considered a just one, a permit to class shall not be issued and the matter must be reported to the Dean, who, after a conference with the student and his teachers, and written warning to his parents, may issue the student a permit to class.

Upon the second refusal of the Registrar to issue a permit to a student, the Dean shall ask the student to withdraw from school until his case can be considered by the entire faculty. In case the faculty members recommend permanent suspension, the matter shall be referred to the Board of Education. In considering such cases, it is strongly recommended that both faculty and Board consider the welfare of the College as well as that of the individual.

### **Penalty for Absence**

For each absence above three, regardless of cause, the instructor shall deduct two points from the student's nine week's report. However, such a rule shall not cause the student to fail his courses, provided upon his return his

attitude convinces the instructors that he is sincere in his work and he fully satisfies them in his daily work and in his final examination, and provided further that upon the recommendation of the instructor, the penalty may be waived by the faculty in conference.

### **Failing Students**

At the close of the first four weeks of each semester, a definite report on students who are failing is made to the Registrar, who notifies the parents of the failing students.

### **College Assembly**

Realizing that the students' schedules may not bring them to school every day, the Board of Education does not desire to inconvenience them by making the attendance at college assembly compulsory. Since it is believed that college assembly is an important part of college life, all students who have one or more classes in the mornings on which assembly is held and all other students who are on the campus or in the buildings are urged to attend.

---

## **STUDENT LIFE**

---

### **Activities**

The Tyler Junior College provides various types of student activities. These activities furnish training in leadership, afford opportunities for diversion and serve as a means of development of the student. Each student is encouraged to take part in one or more of the activities.

The Women's Athletic Association offers to all the women students a program of physical and social activities which it expects to result in enjoyment, leadership, and development of good health.

The Engineers' Club is composed of students interested in all fields of engineering. Various field trips help to enlighten and give the future possibilities of the different branches of the engineering profession.

The Forensic Society is composed of students interested in debating and public speaking. From the group are selected representatives to the inter-collegiate contests.

**The Law Club** is composed of students who are interested in the study of law. Programs are planned so as to acquaint the members of the club with the various phases and opportunities of the legal profession.

**The Choral Club**, a joint organization of young men and women, gives experience and training to those who are interested in music.

**Las Mascaras**, a dramatic club, offers an opportunity for entertainment as well as experience in directing and staging plays.

**The Girls' Forum**, an auxiliary of the Woman's Forum, is an organization open to all girls of the High School and the College. It is under student management with faculty advisers. The purpose of the organization is to furnish recreation and from time to time bring the high school girls in touch with college students who are interested in their welfare.

**The Literary Work Shop** is composed of young people interested in literature and creative writing.

**In athletics** the College arranges schedules of games and contests in basketball, tennis, golf, and baseball. Strict adherence to the rules of the Texas Junior College Conference is followed in participation in athletic contests.

**Phi Theta Kappa Society** is composed of members selected on the basis of scholarship, character, leadership, and service. Its membership is restricted to ten per cent of the students enrolled in the Tyler Junior College, and the faculty and local chapter name as members those students meriting special honor.

**Council Groups** provide for personal contacts between the instructors and the students. The students of the Junior College are organized during the first week of school into Council Groups with an adviser placed in charge of each group. Each council perfects its own organization and sets up a program for the year. While regular meetings are not compulsory, groups are expected to have at least three meetings during one semester. The adviser will meet in personal conference each member of his group for the purpose of discussing the student's needs, problems, and difficulties.



## **Yearbook**

The College publishes a yearbook, THE APACHE. The purpose of the publication is to tell in print and picture the story of student life in the College. Students as a staff, with faculty advisers, prepare the material and plan the mechanics of the publication.

## **Honor Rolls**

To promote high standards of scholarship, the College has established an honor roll. Nine honor points are necessary for eligibility. A grade of A carries three honor points; a grade of B, two; and a grade of C, one.

---

## **REQUIREMENTS FOR ADMISSION**

---

Students will avoid delay in registering by sending their entrance credits at least two weeks before the date of registration.

All students are required to present evidence of successful vaccination against smallpox before they are permitted to enter the College.

### **For Admission Without Condition**

For full admission graduation from a standard high school with at least fifteen units of high school credit is required, seven units being prescribed and eight elective.

The following units are prescribed: three units in English, two in mathematics, two in social science, one of which must be history.

Students are urged to present three units in mathematics for entrance.

Foreign language is not required for admission to the College, but the student who does not offer two units in one foreign language, ancient or modern, is urged to register for a language course upon entering the College, especially if he intends to continue his education in a senior college. The student who does not present a foreign language for entrance units may be required to meet a foreign language entrance requirement upon transfer to a senior college.

The eight elective units must be chosen from the list approved by the State Department of Education. Not more than four units may be presented in history and civics together, and not more than three in vocational subjects.

### **Admission by Examination**

Students who do not have the full number of credits may absolve them by examination. Students under twenty-one years of age must complete entrance examinations prior to or at the time of admission.

These examinations may be taken on the date given in the College Calendar; or they may be taken with the classes of Tyler High School at the close of the semester prior to entrance; or they may be taken under the direction of the State Department of Education at approved places in May.

### **Admission by Individual Approval.**

Persons over twenty-one years of age may, at the discretion of the College, be admitted without examination to any of the classes below the sophomore level. Special consideration will be given to mature students whose training has been followed by successful experience in teaching, to students who have had other practical preparation, and to those who have made special attainments in practical lines. Students admitted in this manner must satisfy the entrance requirements before graduation.

Students admitted by individual approval to freshman English, will, on completing that course, be given credit also for three admission units in English. Similarly, students admitted to freshman mathematics will, on completing that course, receive credit also for two admission credits in algebra and one in plane geometry. Upon the completion of thirty semester hours of college work with an average grade of C, students will be given, in addition to the above six units, five additional unspecified units. The remaining four units must be made up by examination or by cancellation of college work in lieu of entrance units. Six semester hours of college credit count as one and one-half entrance units.

No credit for admission or advanced standing by examination will be given after a student has completed one semester of college work.



## REQUIREMENTS FOR GRADUATION

---

The courses required for graduation are twelve semester hours in English, six in social science, six in natural science, three in government, and six in mathematics unless excused for special reason.

For graduation a student must complete eighteen semester hours of work of sophomore rank. An average grade of C is required for graduation. Students who expect to enter higher institutions of learning are urged to take two courses in foreign language.

Students transferring from other colleges must satisfy the requirements for admission, and must complete at least one semester of work in the Tyler Junior College to receive a diploma.

Graduating students are required to attend the commencement exercises unless excused for good reason by the Dean of the College.

---

## REQUIREMENTS FOR TEACHERS' CERTIFICATES

---

Students desiring to receive State Teachers' Certificates based on their college work should choose their courses according to the kind of certificates desired.

The following requirements may be supplemented with additional courses as required by the State Department of Education, and students will be required to complete those courses in addition to those listed below.

The College does not assure the student that he will receive credit later on the B. A. degree for specialized courses in Education which he may be required to take in order to secure a certificate to teach.

### **Elementary Six Year**

This course is planned for the student who is to become a teacher in the elementary school upon the completion of sixty semester hours of credit.

1. Education 113 and 123.
2. Physical Education 123-A  
and Health Education 113-A.
3. English 113, 123, 213 and 223.
4. Government 223.
5. General Science 113 and 123.
6. Curriculum 213-A and 223-A.
7. Social Science, three semester hours.
8. Music 113-C and 123-C.
9. Art 113-D and 123-D.
10. Electives to make ten full courses.

Holders of this certificate may contract to teach in the elementary grades, in high schools of the third class, and in unclassified high schools. This certificate becomes permanent after five years of successful teaching.

### **High School Four Year**

1. Education 113 and 123.
2. Education 213 and 223.
3. English 113 and 123.
4. Government 223.
5. Electives to make ten full courses.

Holders of this certificate may contract to teach in any elementary or in any high school grades, according to statute.

---

## **REGULATIONS AND GRADES**

---

### **Explanation of Hours, Courses and Numbering**

One semester hour represents one class hour per week for four and a half months; in other words, one course meeting three times a week for nine months would secure credit of six semester hours.

Courses are numbered as follows: The first digit of the number indicates the college year in which the course is taken; the second digit in the number indicates the semester of the college year in which the course is taken; the final digit indicates the credit value of the course in sem-

ester hours; thus, English 123 indicates that the course is the second semester of freshman English with a credit value of three semester hours.

### **Prerequisite Courses**

The description of each course is followed by a specification of prerequisite courses. No student may enter a course unless he has had the prerequisite. An exception to this rule may be made only by special permission of the Dean and the head of the department concerned.

### **Withdrawal of Courses**

A course may be withdrawn unless it is elected by a sufficient number of students. In general, a course will not be given fewer than five students.

### **Withdrawal from Courses**

No student may withdraw from any course he has entered except by permission of the Dean. A student dropping a course without permission from the Dean will be given F on the course.

### **Reports of Grades**

Reports of students' grades and standing are issued every nine weeks. Complete reports are given at the end of each semester. Written notices will be mailed to parents of students who are failing in their courses.

### **Grades**

A—90-100, excellent; B—80-89, good; C—70-79, fair; D—60-69, passing; E—55-59, conditional; F—(below 55), failure. To pass in a course it is necessary to secure a grade of at least 60 on both class work and final examination. A student making an average of at least 60 on class work and an E on final examination will be permitted to remove the condition by a second examination at such time as the Dean of the College may designate. A student making below 60 on class work will be given F on the course regardless of final examination grade; and a student making F on final examination will be given F on the course regardless of his grade on class work.



## SUGGESTED COURSES OF STUDY

The student should check his course by the catalogue of the college to which he intends to transfer.

### Arts and Sciences—Leading to B. A. or B. S. Degree

#### FRESHMAN

English 113 and 123.....6 hrs.  
 Mathematics .....6 hrs.  
 History .....6 hrs.  
 Science .....6 hrs.  
 Elective .....6 hrs.

#### SOPHOMORE

English 213 and 223.....6 hrs.  
 Government 223 .....3 hrs.  
 Psychology 213 .....3 hrs.  
 Elective .....18 hrs.

#### If B. A. Degree

Foreign Language .....6 hrs.

#### If B. A. Degree

Foreign Language .....6 hrs.

### Pre-Medical

English 113 and 123.....6 hrs.  
 Chemistry 113 and 123....6 hrs.  
 Biology 113 and 123.....6 hrs.  
 Foreign Language .....6 hrs.  
 Elective .....6 hrs.

English 213 and 223.....6 hrs.  
 Physics 113 and 123.....6 hrs.  
 Psychology 213 .....3 hrs.  
 Government 223 .....3 hrs.  
 Foreign Language .....6 hrs.  
 Elective .....6 hrs.

### Pre-Law

English 113 and 123.....6 hrs.  
 History 113 and 123.....6 hrs.  
 Mathematics .....6 hrs.  
 Science .....6 hrs.  
 Elective .....6 hrs.

English 213 and 223.....6 hrs.  
 History 213 and 223.....6 hrs.  
 Government 223 .....3 hrs.  
 Economics 213 and 223...6 hrs.  
 Psychology 213 .....3 hrs.  
 Elective .....6 hrs.

(Of Sophomore Rank)

### Pre-Engineering

English 113 and 123.....6 hrs.  
 Chemistry 113 and 123....6 hrs.  
 Mathematics .....6 hrs.  
 Drawing 113 .....3 hrs.  
 Engineering Problems  
   112 and 122.....4 hrs.  
 Elective .....6 hrs.  
 Descriptive Geometry 113 3 hrs.

English 213 and 223 .....6 hrs.  
 Physics 113 and 123.....6 hrs.  
 Economics 213 and 223...6 hrs.  
 Government 223 .....3 hrs.  
 Mathematics .....6 hrs.  
 Elective .....3 hrs.  
 Drawing 211 and 221....2 hrs.

### Pre-Business Administration

English 113 and 123.....6 hrs.  
 Mathematics .....6 hrs.  
 Science .....6 hrs.  
 History 113 and 123.....6 hrs.  
 Accounting .....6 hrs.

English 213 and 223.....6 hrs.  
 Science .....6 hrs.  
 Government 213 and 223...6 hrs.  
 Psychology 213 .....3 hrs.  
 Economics .....6 hrs.  
 Elective .....3 hrs.

# STATEMENT OF COURSES

---

## BUSINESS ADMINISTRATION

---

### 113. Elementary Accounting

The work is planned to give the student a thorough course in the principles of accounting for single proprietorship and partnership organizations. The course includes a study of the accounting equation, recording of business transactions, business forms and vouchers, books of accounts, books of original entry, classification and interpretation of accounts, controlling accounts, financial statements, adjusting and closing entries, valuation accounts, accrued and deferred items. Three discussion periods and three laboratory periods per week.

Credit: Three semester hours.

### 123. Elementary Accounting

A continuation of Accounting 113. Special emphasis is placed upon corporation problems and interpretation of financial statements, nature and characteristics of the corporation, accounts and records peculiar to a corporation, the voucher system, manufacturing accounts, simple cost problems, and accounting for non-profit organizations. Three discussion periods and three laboratory periods per week. From four to six semester hours credit is granted by most senior colleges for Elementary Accounting 113 and 123. Four semester hours may be transferred to the University of Texas since these courses are open to freshmen as well as sophomores.

Credit: Three semester hours.

### 113. Shorthand

A detailed study of the principles of Gregg Shorthand. Special attention is given to the structure of shorthand and characters, word signs, phrase writing, and rapid reading of shorthand. The Functional Method of teaching shorthand is used. Fee \$1.00.

Prerequisite: A speed of thirty words on the typewriter.

Credit: Three semester hours.



### **123. Shorthand**

A continuation of Shorthand 113. Speed in taking dictation and transcription of notes is emphasized. (Six semester hours may be transferred to the University of Texas for Shorthand 113 and 123.) Fee \$1.00.

Credit: Three semester hours.

### **113. Typewriting**

This course is open to all students who do not have college credit in typewriting. Mastery of the keyboard by the touch system, instruction in the care of the typewriter, study of form and arrangement of simple business letters, writing on ruled lines, parts of the machine, odd characters, and simple centering drills are the principal problems of the course. Fee \$4.00.

Credit: Three semester hours.

### **123. Typewriting**

A continuation of Typewriting 113. The course consists of problems in addressing envelopes, writing business letters, tabulation, manuscript writing, typing bibliographies, business letters, legal documents, and the use of duplicating machines. Fee \$4.00.

Students who complete both typewriting and shorthand will receive full credit for these courses when they are transferred to most senior colleges. Students who complete typewriting only may receive from three to six semester hours credit depending upon the institution to which it is transferred. No credit is granted for typewriting by the University of Texas.

Credit: Three semester hours.

---

## **ECONOMICS**

---

### **213. Principles of Economics**

An examination of fundamental economic concepts and principles.

Prerequisite: Sophomore standing.

Credit: Three semester hours.

### **223. Economic Problems**

A study designed to enable the student to give intelligent consideration to contemporary economic issues and problems.

Prerequisite: Economics 213.

Credit: Three semester hours.

---

## **EDUCATION**

---

### **113. Introduction to Educational Psychology**

This course is designed to present the basic psychological principles which are most directly related to an understanding of the learning process and the conduct of children in the elementary grades.

Credit: Three semester hours.

### **123. Methods and Management in the Elementary School**

The best methods for teaching elementary school children make up the topics for study. Further consideration will be given to selection of subject matter, organization of lesson plans, and demonstration lessons.

Credit: Three semester hours.

### **113-A. Principles of Health Education.**

Health education programs in elementary schools. Hygiene and first aid material. For women and men.

Credit: Three semester hours.

### **123-A. Methods in Elementary Physical Education.**

Methods of teaching physical education in elementary schools; the work most adaptable to each grade. For women and men.

Credit: Three semester hours.

### **113-C and 123-C. Public School Music.**

This course satisfies the state requirement for a certificate to teach. The material is selected from four main divisions of elementary school music: rote songs, elementary theory, music reading, and music appreciation.

Credit: Three semester hours each semester.

### **113-D and 123-D. Art in the Elementary School Curriculum.**

The purpose of this course is to prepare students for the teaching of art in the public schools by promoting a better understanding of the place of art in realizing the aims of modern education. Students will be given practice in art expression, using materials available for pupils of the elementary school.

A portion of the time will be given to penmanship. Students will be given an opportunity to work toward penmanship certificates.

Fee, \$1.00 per semester.

Credit: Three semester hours each semester.

### **213. Secondary Education**

Problems in Secondary Education. A brief study will be made of the history of secondary education in the United States. This will serve as a basis for a more detailed study and analysis of such topics as the Junior High School and its purpose, the Senior High School, the adolescent pupil, course of study, and other problems in the reorganization of secondary education.

Credit: Three semester hours.

### **223. Secondary Education**

Methods and Management in High School. This course deals principally with methods of teaching and management of the high school pupil. Class observation, reports on current educational topics, discussions of present tendencies in the field of secondary education and educational aims will form a basis for discussion.

Credit: Three semester hours.

### **213-A. Orientation Course in Curriculum Development.**

An orientation course introducing students to fundamental concepts of education which underlie curriculum making. A study will be made of the different approaches to such studies, the need of adjusting the curriculum to a changing society, of revision movements since 1900, of the aims of education and the scope of the curriculum, pupil purposes, and pupil experiences and activities for the realization of such purposes.

Credit: Three semester hours.



### **223-A. Technique of Curriculum Production.**

In this course consideration will be given to the selection and organization of the subject matter, adjusting the curriculum to individual differences, selection of textbooks, program of studies, and administrative problems in curriculum development. Considerable time will be spent in examination of courses of study, units of work, and laboratory materials used in construction of courses of study.

Credit: Three semester hours.

---

## **ENGINEERING**

---

### **111 and 121. Engineering Problems.**

The operation of the slide rule.

One hour of theory and two hours of practice a week.

Credit: Two semester hours each semester.

---

## **ENGINEERING DRAWING**

---

### **113. Mechanical Drawing**

Care and use of drawing instruments, exercises in the use of the drawing instruments, free-hand lettering, geometric construction of plane curves, orthographic and axonometric projections, conventions, section lining, threads, bolts, rivets, helixes, dimensioning, drawing, principles of working drawing.

Credit: Three semester hours.

Seven hours a week of supervised drafting, plus two hours lectures.

### **211. Mechanical Drawing**

Two hours a week.

Credit: One semester hour.

### **221. Mechanical Drawing.**

Two hours a week.

Credit: One semester hour.

### **123. Descriptive Geometry**

Problems relating to points, lines, solids, shades, shadows and angular perspective. Two hours theory, plus four hours laboratory practice.

Credit: Three semester hours.

## ENGLISH

---

### 113. Composition and Rhetoric

The purpose of the course is the development of the student's ability to think for himself and to express his thoughts in habitually correct, clear language. Some time is given to literature in order to encourage reading as a use for leisure.

Credit: Three semester hours.

### 123. Composition and Rhetoric

Further training in thinking and the ordering of thoughts by the study of the types of composition.

Prerequisite: English 113.

Credit: Three semester hours.

### 213. English Literature

Survey course which gives continuity to the development of English literature from Beowulf to Milton. Independent endeavor is developed by term themes.

Prerequisite: English 123.

Credit: Three semester hours.

### 223. English Literature

Completion of the survey of English literature. Milton to modern times.

Prerequisite: English 213.

Credit: Three semester hours.

---

## FOREIGN LANGUAGES

---

### French A

This is an introductory course for students who have never studied French. It gives careful drill in pronunciation, in grammar, and in conversation. Easy classics will introduce the student to French literature. The course continues throughout the year.

Credit: Three semester hours each semester.



**French 113 and 123.**

This course offers more detailed training in the structure and use of language through practice in composition and conversation. Classics representing the short story, the drama, and the novel will be read during the year. Outside reading on French history, customs, and life is required.

Prerequisites: French A, or two years of high school French.

Credit: Three semester hours each semester.

**French 213-223.**

General survey of French literature. Lectures in French. Outside readings will be assigned.

Prerequisite: French 123.

Credit: Three semester hours each semester.

**Spanish 113-123.**

This course gives careful training in the structure and use of the language, practice in conversation, study of Spanish life and literature, with reference to Latin America.

Prerequisite: Two years of high school Spanish.

Credit: Three semester hours each semester.

**Spanish 213-223.**

This is a general course in Spanish literature. As a basis for the comprehension of the literature, a survey is given of Spanish history, both political and literary, from earliest origin to present decade. Lectures are given in Spanish. Outside reading will be assigned.

Prerequisite: Spanish 113 and 123.

Credit: Three semester hours each semester.

---

**GOVERNMENT**

---

**213. European Government.**

A comparative study of the governments of Great Britain, France, Germany, Russia, and Italy, with careful analysis of present day conditions from contemporary accounts.

Prerequisite: Sophomore standing.

Credit: Three semester hours.

### **223. American Government.**

The government of the United States, with reference to its evolution, constitution, present day trends, and problems. An estimate of the position of the State in the American federal union; a critical estimate of Texas government and Constitution.

Prerequisite: Completion of forty-five semester hours of college work.

Credit: Three semester hours.

This course may be used as an independent unit to absolve the State requirements of a course in Texas and United States government and constitutions for a college diploma or a teacher's certificate.

---

## **HOME ECONOMICS**

---

### **113-A. Introductory Course in Foods.**

A general survey of the elementary principles of the cookery of foods. Special emphasis is placed upon the planning and selection of balanced dietaries.

Credit: Three semester hours.

### **123-A. Introductory Course in Foods.**

A continuation of 113-A with special emphasis placed upon the serving of meals in the home and food preservation.

Credit: Three semester hours.

### **113-B. Elementary Dressmaking.**

This course covers the use and alteration of commercial patterns, garment construction, study of design and of textile fabrics from the point of view of the consumer.

Lecture, two hours; laboratory, four hours.

Credit: Three semester hours.

### **123-B. Elementary Dress Design.**

This course covers the use of dress forms, the planning and making of costumes with emphasis on the selection of material and design, and the study of the economics

and hygiene of clothing. Lecture, two hours. Laboratory four hours.

Prerequisite: Home Economics 113.

Credit: Three semester hours.

---

## HISTORY

---

### 113. History of England.

Survey of the social, economic, political and intellectual development of Britain from the prehistoric period through the Middle Ages.

Credit: Three semester hours.

### 123. History of England.

Continuation of History 113. Survey of the social, economical, political and intellectual development of Britain and the British Empire through modern times.

Credit: Three semester hours.

### 113-A. Western Civilization in Medieval Times.

A survey course in the cultural and institutional development of the nations of western Europe.

Credit: Three semester hours.

### 123-A. Western Civilization in Modern Times.

Continuation of History 113-A.

Credit: Three semester hours.

### 213. History of the United States.

A general survey of the history of the United States from the era of discovery to the Jacksonian period.

Prerequisite: Six semester hours in history or sophomore standing.

Credit: Three semester hours.

### 223. History of the United States.

A general survey of the history of the United States from the Jacksonian period to the present time.

Prerequisite: Six semester hours in history or sophomore standing.

Credit: Three semester hours.



## MATHEMATICS

---

Entrance credits in trigonometry and solid geometry will each be counted as two semester hours' credit, provided (1) the credits so counted are in excess of those required for unconditional admission, and (2) an average grade of at least C is made on six semester hours of mathematics in college.

Most colleges require one year of mathematics for a degree. To satisfy this requirement any of the following combinations may be taken: 113-A and 113-B; 113-A and 113-C; 113-B and 113-C.

For students who wish to major in mathematics or for some reason wish to take two units at the same time, any of the following combinations may be taken: 113-A and 113-B; 113-A and 113-C; 113-B and 113-C.

Engineering students should plan to take solid geometry, college algebra, trigonometry, and analytical geometry during their freshman year so that they can take calculus during their sophomore year. Most engineering departments of senior colleges require trigonometry to be repeated in college even though it has been taken in high school.

### 113-A. Solid Geometry.

This course consists of a study of lines and planes, polyhedrons, cylinders, cones and the sphere. The student is encouraged to think for himself, and much that he has learned in his previous study of mathematics is utilized and applied in the solution of original and numerical problems. This course should be taken by engineering students and by those who are preparing to teach mathematics.

Prerequisite: One unit in Plane Geometry.

Credit: Three semester hours.

### **113-B. Plane Trigonometry.**

In this course are considered the subjects of trigonometric functions of single and multiple angles, identities, solution of triangles, trigonometric equations, inverse functions, circular measures and logarithms.

Prerequisite: One unit in Plane Geometry.

Credit: Three semester hours.

### **113-C. College Algebra.**

The course in college algebra consists of the study of topics of algebra which the student will need in his study of analytic geometry, calculus, life insurance, business administration, other branches of science, and economics. The topics studied are the quadratic equation, variation, binomial theorem, permutations and combinations, complex numbers, and theory of equations.

Prerequisite: Two units in Algebra.

Credit: Three semester hours.

### **123. Analytic Geometry.**

The subjects considered in this course are Cartesian co-ordinates, curves and their equations, the analytics of the straight line, circle, parabola, ellipse, and hyperbola.

Prerequisites: Mathematics 113-B and 113-C.

Credit: Three semester hours.

### **213. Calculus.**

This course deals with functions and their graphs, slope of a curve, increments and limits, derivatives, and applications of derivations.

Prerequisite: Mathematics 123.

Credit: Three semester hours.

### **223. Calculus.**

A continuation of Mathematics 213. The topics considered are integration, the definite integral, applications of summation, double and triple integrals, and Taylor's development.

Credit: Three semester hours.

## PSYCHOLOGY

---

### 213. Introductory Psychology.

The principles of general psychology will be developed in lectures, recitations, and demonstrations.

Prerequisite: Sophomore standing.

Credit: Three semester hours.

---

## PUBLIC SPEAKING

---

### 113. Public Speaking.

This course provides practice in parliamentary procedure, especially organization, committee work, secretarial work; in training for leadership and general public speaking on current topics; in gathering, selecting, arranging and presenting material for a given purpose.

Credit: Three semester hours.

### 123. Public Speaking.

A continuation of Public Speaking 113.

Credit: Three semester hours.

---

## SCIENCE

---

### 113. General Biology

An introduction to the facts and principles of biology with special reference to man.

Two lectures and four hours of laboratory work per week.

Credit: Three semester hours.

### 123. General Biology

A continuation of Biology 113.

Two lectures and four hours of laboratory work per week.

Credit: Three semester hours.



### **113. General Chemistry**

The fundamental principles of chemistry together with a comparative study of the elements and their compounds.

Three lectures and four hours of laboratory work per week.

Credit: Three semester hours.

### **123. General Chemistry**

A continuation of Chemistry 113. The greater part of the laboratory work is devoted to a study of qualitative analysis.

Three lectures and four hours of laboratory work per week.

Credit: Three semester hours.

### **113. General Physics**

Mechanics, properties of matter and heat.

Three lectures and two hours of laboratory work per week.

Credit: Three semester hours.

### **123. General Physics**

A continuation of Physics 113. Wave motion, sound, light, electricity and magnetism.

Three lectures and two hours of laboratory work per week.

Credit: Three semester hours.

### **General Science 113.**

Fundamental instruction in such fields as nature study, agriculture, elementary biology, chemistry, physics, etc. This course meets the requirements for a teacher's certificate.

Credit: Three semester hours.

### **General Science 123.**

A continuation of General Science 113.

Credit: Three semester hours.

## GRADUATING CLASSES

---

### CLASS OF 1927

Brogan, Charles	Palmore, Lena
Butler, Joe Ella	Roberts, Ina
Hargrove, Mattie Brown	Smith, Lee
Kennedy, Mamye	Solomon, Lena
Laughlin, Elizabeth	

---

### CLASS OF 1928

Barton, Glaucius	Howell, Laura
Berman, Annette	McClendon, Sarah
Bryarly, Bonnie Lee	Mims, Virginia
Culwell, Velma	Parker, Margaret
Dumas, Owden	Scroggins, Mattie Alice
Eisen, Bonnie	Storey, Norrine
Gaston, Earl	Torrans, Corinne
Hambrick, Mary	Ward, William
Horton, Aline	

---

### CLASS OF 1929

Allen, Imogene	Heffler, Otto
Balfour, Maurine	Herrin, Mable
Beaird, Mrs. Mary	Lawrence, Ruby
Beam, Grace Helen	Loggans, Elsie
Blackwell, Ardell	Marsh, Pauline
Boyette, Hansel	Mayfield, Isabel
Brown, Marvin	Ray, Lottie
Burton, Lura Mae	Ray, Marguerite
Byrum, Bertha	Rice, Lilla Mae
Crooke, Naomi	Scurlock, Bill
Donaldson, Jewel	Theford, Helen
Francis, Curtis	Williams, Bonnie Mae
Griffin, Annelle	Woodward, Clara

---

### CLASS OF 1930

Bindler, Harry	McCoy, Robert
Byrum, Annie Mae	Price, Annie
Fortner, Lottie	Taylor, Brannon
Harris, Agnes	Ussery, Janie
Johnson, Rachael	Williford, Doris
Jones, Mrs. C. N.	Yates, Jessie Faye
Kay, Carroll	Zorn, John Leigh
Poston, Frances	

### CLASS OF 1931

Beal, Harry  
Crawford, John  
Estes, Robert  
Harton, Cecyl  
Lucas, Richard  
Moseley, Nancy Jane  
Neely, Hazel  
Odom, Kathryn

Pierce, Acquilla  
Robinson, Hazel  
Sheeley, James  
Simmons, Fay  
Smith, Mattie  
Strange, Frances  
Taylor, Jesse  
Yarbrough, Cecil

---

### CLASS OF 1932

Abbott, Mary Elizabeth  
Albertson, Dorothy Earl  
Baker, Dorice Beatrice  
Barton, John Finis  
Bedell, William David  
Buster, Virginia Lula  
Butterfield, James T.  
Chandler, Lura Lee  
Childers, Lucile  
Clark, Gleith  
Christian, Sarah  
Cobb, Ruth Elizabeth  
Crook, Jack  
Cuthrell, Elizabeth  
Davis, Olney T., Jr.  
Dean, Reta La Nelle  
Duffy, Maxine  
Duffy, Nell

Gray, Hazel  
Gray, Martha  
Hankerson, Orace  
Hodges, John Elton  
Howard, Claude T.  
Land, Robert H.  
Leach, Edward  
McCameron, Lloyd  
Menefee, Helen Florence  
Menefee, James D.  
Olive, Alma  
Pippin, Mary Lucille  
Potter, Edward M.  
Vaughn, Jim M.  
Wells, Alpha Verne  
White, Dorothy Mae  
Wilson, Marvin N.  
Wilson, Ruth

---

### CLASS OF 1933

Bailey, Sarah  
Beal, Frances  
Exum, Arthur  
Feagin, Genevieve  
Flock, Jack  
Fortner, Maurine  
Green, Margaret  
Hicks, Marjory  
Jones, Bonna Bess  
Martin, Pat  
Neely, Sunshine

Norman, Mary Beth  
Parker, Elizabeth  
Poston, Hazel  
Seay, Clara  
Talkington, W. I.  
Thompson, Verna  
Thornton, Anna Ruth  
Thornton, Atrelle  
Turner, Robert  
Watson, Randolph



### CLASS OF 1934

Barton, Catherine  
Brown, Mrs. Hazel  
Bryan, Monroe  
Callaway, Josephine  
Chilcote, Ted  
Clark, Edith  
Collins, Christine  
Currie, Louise  
Davis, Hanford G.  
Edwards, Evelyn  
Ferguson, Alliene  
Ferrell, Nance  
Finley, Elois  
Fischer, Mrs. Aline  
Gilley, Helen  
Gilley, Ray  
Godfrey, Owena  
Grider, Mary Helen  
Grieneeks, Edward  
Hammond, Ellenwyn  
Heffler, Pauline

Henslee, Virginia  
Howard, Clyde  
Howard, Robert Price  
Kaemmerlin, Leo  
Kearby, Janetha Dale  
Kilpatrick, Doris  
Lee, Marie Frances  
Loftis, George Austin  
McFarland, Carl A.  
Odom, Martha  
Roosth, Harold  
Rushing, Katherine  
Taylor, Hazel  
Tilley, Hazel  
Tucker, Jeff  
Welch, Herschel  
Whitham, Nell  
Wilkinson, Josephine  
Willis, Avalon  
Wood, Margaret

---

### CLASS OF 1935

Bailey, Kathryn  
Baker, Mary Ethel  
Blake, Mary Alice  
Brooks, Melba  
Crews, Evelyn  
DeBord, Marjorie  
Faulkner, Betty Anne  
Fraley, T. J.  
Freeman, Helen  
Gassaway, James  
Harrison, Clarence  
Hill, Louisa  
Lloyd, James

Luttes, Edwina  
McDonald, Louise  
McNutt, Theodosia  
Matthews, Wayne  
Morris, Louise  
Owen, Jack  
Roberts, Lola Lee  
Simmons, Nell  
Smith, Mary C.  
Toler, J. O.  
Womack, Lucille  
Yarbrough, A. L.

---

### CLASS OF 1936

Blake, Robert  
Brown, Ann  
Browning, Bessie  
Buckner, Alma  
Cook, Louise  
Carr, Brooksie  
Fridkin, Fanny  
Garrison, Arthur  
Gullick, Bernice  
Hankerson, James  
Henry, Adaline  
Hocutt, Allyne  
Hodges, Wynelle  
Ingram, Frances

Kendrick, Ella  
Klein, Dorothy  
McCain, Arlene  
McMillan, Kathryn  
Odom, Dorma  
Odom, Christine  
Peadro, Helen  
Perdue, Marjorie  
Rasco, Edwin  
Rice, Gilbert  
Rockwell, Richard  
Shuford, Martha  
Smith, Margaret Anne  
Turman, Frances

Due to the fact that the catalogue is printed before the close of the school year, the roll for the graduating class of 1937 will not be included in the catalogue until next year.



